



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING
MINUTES**

Wednesday, September 15, 2021, 7:00 PM

COUNCIL PRESENT: Mayor Allan Mayhew, Deputy Mayor Marigay Wilkins, Councillor Christa Cowell, Councillor Mark McGill, Councillor Doug Bartlett, Councillor Martin Vink, Councillor Mike Sholdice

Members Absent Councillor Ian Carruthers

STAFF PRESENT: Jill Bellchamber-Glazier, CAO-Clerk, Kristen McGill, Treasurer, Greg Storms, Director of Operations, Andrew Neely, Drainage Superintendent

via Electronic Participation

Meeting can be viewed at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 7:00 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None declared

3. ADDITIONS TO THE AGENDA

#2021-241

Moved by Councillor Doug Bartlett

Seconded by Councillor Martin Vink

THAT the Regular Agenda of Council dated September 15, 2021 be accepted as presented

Carried

4. DELEGATIONS AND PRESENTATIONS

4.a Meeting to Consider Engineer's Report - Switzer Drain McLean-Switzer Branch

The Chair invited the Engineer to present the report on the Switzer Drain McLean-Switzer Branch.

The Engineer presented the report.

The Chair invited landowners to ask questions regarding the report.

Ian MacLean inquired if the meeting could be deferred in order to allow another landowner could attend at a later date, and had questions of the Engineer related to the report.

Graham MacLean had questions of the Engineer related to the report.

The Chair invited Members of Council to ask questions.

#2021-242

Moved by Deputy Mayor Marigay Wilkins

Seconded by Councillor Mark McGill

THAT Council accepts the Engineer's Report in reference to the Switzer Drain McLean-Switzer Branch and refers the By-law to the By-law section of the agenda for 1st and 2nd reading only.

Carried

4.b Facilities & Recreation Master Plan - Final

#2021-243

Moved by Councillor Christa Cowell

Seconded by Councillor Mike Sholdice

THAT Council approve and adopt the Facilities and Recreation Master Plan - Final, as presented.

Carried

5. CONSENT AGENDA

#2021-244

Moved by Councillor Doug Bartlett

Seconded by Councillor Mark McGill

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5.a., to 5.h., and approve the August 25, 2021 Council Meeting minutes.

Carried

5.a August 25, 2021 DRAFT Council Meeting Minutes

5.b SWM Vouchers

5.c SWM Building Report - First Half 2021

5.d Minister Clark's Letter to Head's of Council re: Site Plan's

5.e SCRCA June 2021 Meeting Highlights

5.f City of Hamilton Letter to Premier re: O. Reg. 131-20

5.g Resolution: City of Brantford - re: Year of the Garden

5.h Resolution: Trent Lakes - re: OHIP Eye Care

6. COMMITTEE OF ADJUSTMENT

7. PUBLIC MEETINGS

8. STAFF REPORTS

8.a Fire

8.b Administration

1. 2021 CIP Applications

#2021-245

Moved by Councillor Christa Cowell

Seconded by Deputy Mayor Marigay Wilkins

THAT Council approves the recommendations of the Community Improvement Plan Evaluation Committee for the following projects:

- Elite Agri Solutions Ltd - 247 Main Street, Glencoe
 - o Façade Improvement Grant \$2,500.00
 - o Signage Improvement Grant \$957.24
- For a total grant award of \$3,457.24 for an investment by the business owner of \$6,914.48 based on lowest overall quotes
 - Multiple Properties Application:
 - o Barb Ashton – 214 Main Street, Glencoe
 - Façade Improvement Grant \$3,690.22
 - Signage Improvement Grant \$190.00
 - o Shirley & Gerald Brewster – 216 Main Street, Glencoe
 - Façade Improvement Grant \$3,592.58
 - Multiple Properties Subsidy \$898.15
 - o Seng Jackson – 218 Main Street, Glencoe
 - Façade Improvement Grant \$4,000.00
 - Multiple Properties Subsidy \$1,000.00
 - o For a total grant award of \$14,566.00 for a total investment by business owners of \$23,678.35 based on lowest overall quotes

Carried

2. Glen Meadows Subdivision

Report Withdrawn

#2021-

THAT Council approve by by-law a subdivision development agreement between the Municipality of Southwest Middlesex and 2730646 Ontario Ltd o/a Hozie Developments and Wayne Richard Turner (collectively known as the Subdivider)

3. Municipal Financial Indicators

#2021-246

Moved by Councillor Doug Bartlett

Seconded by Deputy Mayor Marigay Wilkins

THAT Council Adopt Key Financial Indicators from the Financial Information Returns, including:

- Total Taxes Receivable less Allowance for Uncollectables as a % of Total Taxes Levied
- Net Financial Assets or Net Debt as a % of Own Purpose Taxation Plus User Fees
- Reserves and Reserve Funds as a % of Operating Expenses
- Cash and Cash Equivalents as a % of Current Liabilities
- Debt Servicing Cost as a % of Total Operating Revenue
- Asset Consumption Ratio
- Operating Surplus Ratio

Carried

4. National Day for Truth & Reconciliation

#2021-247

Moved by Councillor Mike Sholdice

Seconded by Councillor Christa Cowell

WHEREAS the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

AND WHEREAS the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;

AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;

AND WHEREAS Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;

AND WHEREAS the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;

THEREFORE, BE IT RESOLVED THAT the Council of the Municipality of Southwest Middlesex does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities.

Carried

#2021-248

Moved by Councillor Christa Cowell

Seconded by Deputy Mayor Marigay Wilkins

Special Events:

We [I] will begin this event (Name the Event) by acknowledging that we are meeting on Indigenous land that has been inhabited by the First peoples from the beginning.

As settlers, we're grateful for the opportunity to meet here and we thank all the generations of people who have taken care of this land - for thousands of years. Long before today, as we gather here, there have been aboriginal peoples who have been the stewards of this place In particular, we acknowledge the traditional territory of the Anishinaabeg, Haudenosaunee, Attawandaron (Neutral), and Wendat peoples. This territory is covered by the Upper Canada Treaties.

We recognize and deeply appreciate their historic connection to this place. We also recognize the contributions of Métis, Inuit, and other Indigenous peoples have made, both in shaping and strengthening this community in particular, and our province and country as a whole. As settlers, this recognition of the contributions and historic importance of Indigenous peoples must also be clearly and overtly connected to our collective commitment to make the promise and the challenge of Truth and Reconciliation real in our communities, and in particular to bring justice for murdered and missing indigenous women and girls across our country.

Website:

We will begin by acknowledging that the land on which we gather is the territory of First Nations people who have longstanding relationships to

the land, water and region of Southwestern Ontario. We also acknowledge the watersheds of the local lower Thames River and St. Clair Region communities of this area, which include Chippewas of the Thames First Nation, Oneida Nation of the Thames, Munsee Delaware Nation and Delaware Nation of Moraviantown, Chippewas of Kettle & Stony Point First Nation, Aamjiwnaang First Nation, Bkejwanong Territory, and Caldwell First Nation. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original peoples of Turtle Island (North America). We are thankful for the opportunity to live, learn and share with mutual respect and appreciation.

AND THAT Council adopt a land acknowledgement statement for the start of meetings.

Carried

8.c Building

8.d Finance

1. Parking Ticket Service Agreement

#2021-249

Moved by Councillor Martin Vink

Seconded by Councillor Mike Sholdice

THAT Council authorize the Mayor and CAO to enter into an agreement with Warwick Township to provide collection services for parking ticket fines.

Carried

8.e Operations

1. Black Drain - Section 78 Request

#2021-250

Moved by Councillor Martin Vink

Seconded by Councillor Doug Bartlett

THAT council accept the request filed under Section 78 of The Drainage Act for Range 2N N PT of Lot 8, to reconstruct the Black Drain;
AND THAT the Drainage Superintendent contact Lower Thames Conservation Authority and other authorities to ensure legal compliance;
AND THAT staff send out notices or scoping meeting with property owners on the drain to determine the extent of work;
AND FURTHER THAT the Drainage Superintendent report back to council after these items have been completed.

Carried

2. Coad Drain - Section 78 Request

#2021-251

Moved by Deputy Mayor Marigay Wilkins

Seconded by Councillor Mike Sholdice

THAT council accept the request filed under Section 78 of The Drainage Act for Range 2N N PT of Lot 8, to reconstruct the Coad Drain
AND THAT the Drainage Superintendent contact Lower Thames Conservation Authority and other authorities to ensure legal compliance.
AND THAT staff send out notices or scoping meeting with property owners on the drain to determine the extent of work.
THAT the Drainage Superintendent report back to council after these items have been completed.

Carried

3. Sutherland Drain - Section 78 request

#2021-252

Moved by Councillor Christa Cowell

Seconded by Councillor Doug Bartlett

THAT council appoint Spriet Engineering under Section 78 of the Act to produce a report to enclose a part of the Sutherland Drain based on the request received in April 1, 2021.

Carried

4. McFarlane Drain-Zwambag Culvert - Tenders

#2021-253

Moved by Councillor Martin Vink

Seconded by Deputy Mayor Marigay Wilkins

THAT council accept the Engineer's recommendation to award the contract for works on the McFarlane Drain-Zwambag Culvert to Edgar Excavating & Haulage in the amount of \$20,700.00 (excl. HST).

Carried

5. Frederick Marsh Drain - Tenders

#2021-254

Moved by Councillor Christa Cowell

Seconded by Councillor Martin Vink

THAT council accept the Engineer's recommendation to award contract for the Fredrick Marsh Drain project to McNally Excavating in the amount of \$41,000 (excl. HST)

Carried

6. Dieleman Drain - Tenders

#2021-255

Moved by Councillor Mark McGill

Seconded by Councillor Christa Cowell

THAT council accept the Engineer's recommendation to award the contract to McNally Excavating for the Dieleman Drain in the amount of \$33,500.00 (excl. HST).

Carried

7. Operations Restructuring Review

#2021-256

Moved by Councillor Mark McGill

Seconded by Councillor Doug Bartlett

THAT Council receive the Operations Restructuring Report for Information.

Carried

9. NOTICE OF MOTION

9.a Notice of Motion - Councillor McGill

#2021-257

Moved by Councillor Mark McGill

Seconded by Councillor Mike Sholdice

WHEREAS the municipal organizational restructuring was a big change implemented last year; and

THEREFORE BE IT RESOLVED THAT council have a closed session to review it following the one year anniversary of it's implementation.

Carried

9.b Notice of Motion - Deputy Mayor Wilkins

#2021-258

Moved by Deputy Mayor Marigay Wilkins

Seconded by Councillor Doug Bartlett

WHEREAS Middlesex County has a rich history of artifacts and records being maintained by volunteers within local communities across the county;

AND WHEREAS an archives program helps to support and retain the valuable information and memory about the rich history within our communities;

AND WHEREAS archiving requires expertise and financial support to deliver the service to our communities;

AND WHEREAS a county-wide program would provide archive services at the most economical and efficient level;

THEREFORE BE IT RESOLVED THAT Southwest Middlesex Council supports the Volunteers and Committee To Establish a Middlesex County Archives efforts for a new county-level program and service through Middlesex County, which receives funding through the local property tax payers to deliver the service.

Carried

10. CORRESPONDENCE AND PETITIONS

11. UNFINISHED BUSINESS

12. NEW BUSINESS

Resolution: City of Brantford - re: Year of the Garden from Consent Agenda

Resolution: Trent Lakes - re: OHIP Eye Care from Consent Agenda

#2021-259

Moved by Councillor Christa Cowell

Seconded by Deputy Mayor Marigay Wilkins

THAT Southwest Middlesex Council consider the Year of the Garden initiative and direct staff to prepare a report as part of the 2022 budget deliberations.

Carried

#2021-260

Moved by Councillor Christa Cowell

Seconded by Deputy Mayor Marigay Wilkins

THAT Southwest Middlesex Council support the resolution of Trent Lakes - re: OHIP Eye Care.

Carried

13. COUNTY COUNCIL AND CONFERENCE UPDATE

14. ANNOUNCEMENTS

15. CLOSED SESSION

#2021-261

Moved by Councillor Doug Bartlett

Seconded by Councillor Martin Vink

THAT Council go into closed session, at 9:37 p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

Carried

15.a DRAFT Closed Meeting Minutes - June 23, 2021

15.b Labour Relations & Employee Negotiations

15.c Operations Restructuring

16. CLOSED SESSION - RISE & REPORT

#2021-262

Moved by Deputy Mayor Marigay Wilkins

Seconded by Councillor Martin Vink

Council return to open session at 9:59 p.m., and Deputy Mayor Wilkins proceeded to RISE AND REPORT

THAT item 1.a., Minutes of Closed session meeting from June 23, 2021 were approved; and

THAT item 1.b., staff are to proceed as directed by Council; and

THAT item 1.c., be deferred to a future Closed session meeting.

Carried

#2021-263

Moved by Deputy Mayor Marigay Wilkins

Seconded by Councillor Martin Vink

THAT the meeting be extended past curfew.

Carried

17. BY-LAWS

#2021-264

Moved by Councillor Mark McGill

Seconded by Deputy Mayor Marigay Wilkins

THAT By-law No. 2021/077 receive first and second reading; and

THAT By-law No. 2021/042; 2021/075 (as amended); 2021/076 and 2021/078 receive first, second, third and final reading.

Carried

Amendment:

#2021-265

Moved by Councillor Mike Sholdice

Seconded by Councillor Martin Vink

THAT By-law No. 2021/075 be amended to allow:

- for litters of dogs or cats for a period of up to six months; and
- no limitations on cats living in agricultural buildings, and;
- provide for the exception of individuals fostering cats for the purpose of rehoming said cats for a period of up to two years.

Carried

17.a By-law No. 2021/042

17.b By-law No. 2021/075

17.c By-law No. 2021/076

17.d By-law No. 2021/077

17.e By-law No. 2021/078

18. FUTURE MEETINGS (subject to change)

- September 29, 2021 - 7:00 p.m. - Council and Committee of Adjustment Meeting
- October 13, 2021 - 7:00 p.m. - Council Meeting

19. ADJOURNMENT

The Mayor adjourned the meeting at 10:23 p.m.